

# New Entrant Pensions Questionnaire



Please complete this questionnaire and return it as soon as possible in the pre-paid envelope so that we can tell you what pension arrangements will be available to you.

<b>(For office use) This section must be completed before issue</b>	
Prospective Department Name: _____ Address: _____ Employment Basis: <input type="checkbox"/> CASUAL <input type="checkbox"/> PERMANENT	NEPQ Issued by: _____ Contact number: _____ Date of issue: _____ HRConnect ref: (if applicable) _____

Name: _____	Payroll Number: _____
Home Address: _____	Nat. Ins. Number: _____
_____	Date of Birth: ____ / ____ / ____
Postcode: _____	When are you starting work: ____ / ____ / ____

**Q1** Have you ever worked for an employer covered by the Principal Civil Service Pension Scheme (Northern Ireland) [PCSPS(NI)] arrangements ?

Yes → please complete question Q3 to Q8 overleaf.

No → please complete the declaration below and return to us.

**Q2** Have you ever worked for an employer covered by the Principal Civil Service Pension Scheme - Great Britain.

Yes → please complete question Q3 to Q8 overleaf.

No → please complete the declaration below and return to us.

**Declaration**

I believe that the information I have provided on this form is correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

When completed please send this form to us in the envelope provided. If you do not have an envelope please send the form to:

Civil Service Pensions  
Waterside House  
75 Duke Street  
Derry / Londonderry  
BT47 6FP

**Further Questions for re-joiners**

**Q3** Who was your last employer? \_\_\_\_\_

**Q4** What was the address of their Personnel Section: \_\_\_\_\_  
 \_\_\_\_\_

**Q5** When did you leave? \_\_\_\_ / \_\_\_\_ / \_\_\_\_ *The date when you last left the service.*

**Q6** Which pension scheme were you in? *(please tick one box only)*

PCSPS(NI) (left before October 2002)	<input type="checkbox"/>
classic	<input type="checkbox"/>
premium	<input type="checkbox"/>
classic plus	<input type="checkbox"/>
partnership (joined before July 07)	<input type="checkbox"/>
nuvos	<input type="checkbox"/>
partnership (joined after June 07)	<input type="checkbox"/>

*If you had opted out, choose the scheme you opted out of*

—————> Which provider?

—————> Which provider?

**Q7** Why did you leave? *(please tick one box only)*

resigned/dismissed -with pension	<input type="checkbox"/>	<i>You left the NICS/Civil Service Great Britain before drawing your pension</i>
resigned/dismissed - no pension	<input type="checkbox"/>	<i>You probably had your contributions refunded after a short period in work</i>
early retirement (FER or CER)	<input type="checkbox"/>	<i>You may have left with an “Annual Compensation Payment” or a pension</i>
early retirement (AER or ARR)	<input type="checkbox"/>	<i>Pension paid before normal pension age, but not enhanced</i>
age retirement	<input type="checkbox"/>	<i>Pension paid at or after your normal pension age</i>
ill-health retirement - lower tier	<input type="checkbox"/>	<i>“lower tier” applies to premium, classic plus and nuvos</i>
ill-health retirement - upper tier	<input type="checkbox"/>	<i>“upper tier” applies to premium classic plus and nuvos</i>
ill-health retirement - classic/pre 2002	<input type="checkbox"/>	<i>This is the “standard” ill-health retirement before the 2002 changes</i>
severance (cash compensation)	<input type="checkbox"/>	<i>The type of redundancy or exit package typically given to the under 50s</i>
“reserved rights” severance	<input type="checkbox"/>	<i>The special exit package for those with 1987 “reserved rights”</i>
none of the above	<input type="checkbox"/>	<i>Please explain below</i>

Other reason for leaving: \_\_\_\_\_  
 \_\_\_\_\_

**Q8** Are you currently receiving a Civil Service pension or an Annual Compensation payment?

Yes  No

**—————> Now please complete the declaration on the previous page and return the form to us**