



Members of the PCSPS(NI) may choose to pay one lump sum contribution each year for added pension.

All cheques should be made payable to: 'Department of Finance and Personnel, General Account'.

Section 1. Member Details

Name: _____ Staff / Payroll Number: _____
 Address: _____ Nat. Ins. Number: _____
 _____ Postcode _____ Date of Birth: _____

Section 2. Amount of added pension and payment method**1. I wish to buy added pension by:**

- a. Monthly salary deduction of _____ % or £ _____
 For a period of 1 year
 For a period of _____ years
 Until I decide to cancel in writing

b. One off Lump Sum salary deduction of £ _____

c. One off Lump Sum of £ _____ - please accept enclosed cheque.

2. I wish to buy added pension for:

- a. Myself
 b. Myself and dependants

3. I understand that I must not use a lump sum from a previous pension scheme to buy added pension.

Signed: _____ Date: ____ / ____ / ____

NOTE: If you choose option 1c it will not receive automatic tax relief. To get tax relief you will need to tell HM Revenue and Customs about your lump sum payment by making a tax return for the year in which you are buying.

Please send your completed form to:

Civil Service Pensions
 Waterside House
 75 Duke Street
 DERRY / LONDONDERRY
 BT47 6FP

For CSP office use only

This receipt is to confirm that Civil Service Pensions have received your cheque towards the payment of added pension contributions.

Amount Received £

Signed: _____

Name: _____

Date: ____ / ____ / ____